



# HOW TO GUIDE FOR ZOOM DIGITAL CONFERENCING

- Step 1: Open Internet and make sure your popup blocker is turned off.
- Step 2: Open the Following Webpage: [Zoom.us](https://Zoom.us)
- Step 3: Click on “Join A Meeting”.
- Step 4: Find the desired meeting code below and enter it into the space provided.
- Step 5: You should receive a pop up that reads “Open Zoom”. Click on this icon.
- Step 6: Click Join with Video.
- Step 7: Click Join with Audio.

| Grade Level   | Teacher   | ZOOM Code   | Grade Level   | Teacher                       | ZOOM Code   |
|---|-----------|-------------|---|-------------------------------|-------------|
| <b>Pre-K</b><br>(office hours 10-12)                | Robinson  | 587 059 163 | <b>4<sup>th</sup> Grade</b><br>(office hours 10-12) | Barron                        | 675 429 933 |
|   |           |             |   | Lindsey                       | 348 878 166 |
| <b>Kindergarten</b><br>(office hours 10-12)         | Henry     | 531 885 657 |   | Rogers                        | 516 434 448 |
|   | Quinn     | 889 904 982 |   | Waddell                       | 189 746 743 |
|   | Young     | 289 425 456 |   |                               |             |
| <b>1<sup>st</sup> Grade</b><br>(office hours 10-12) | Broussard | 827 317 055 | <b>5<sup>th</sup> Grade</b><br>(office hours 10-12) | Barron                        | 675 429 933 |
|   | Mills     | 761 835 200 |   | Brown                         | 146 247 895 |
|   | Parker    | 277 199 302 |   | Buckner                       | 921 297 628 |
|   | Thompson  | 585 579 860 | McCutcheon  | 459 437 781                   |             |
| <b>2<sup>nd</sup> Grade</b><br>(office hours 10-12) | Jones     | 722 624 555 | <b>Special</b><br>(office hours 10-12)              | Hughes                        | 558 337 484 |
|   | Knoebel   | 697 446 200 |   | Parr<br>Dyslexia Teacher      | 670 619 853 |
|   | Meaux     | 555 643 315 | <b>Enrichment</b><br>(office hours 10-12)           | Scott                         | 115 959 058 |
|   | Thompson  | 585 579 860 |   | Murillo                       | 137 349 835 |
| <b>3<sup>rd</sup> Grade</b><br>(office hours 10-12) | Barron    | 675 429 933 |   | McInnis                       | 736 500 472 |
|   | Brady     | 540 379 659 |   | Tate                          | 546 636 468 |
|   | Johnston  | 923 591 605 |   | Simmons<br>(office hours 2-4) | 354 915 154 |
|   | Murrell   | 969 699 603 |   |                               |             |
| <b>Gateway</b><br>(office hours 10-12)              | Lockard   | 335 047 958 |   |                               |             |
|   | Doyal     | 497 661 459 |   |                               |             |

**The administrative staff will be available at the following times:**

- Mrs. Holcomb (1:00-3:00): 185 846 122
- Mrs. Winston (8:00-10:00): 518 858 027
- Mrs. LeBlanc (10:00-12:00): 648 172 687